Subject Area	Scope	Facilitator	Logistics
Prevention	General policy approach; external partnerships & technical assistance/sharing of best practices; areas of improvement; child/youth specific approach; workforce development	Tammy Collins	• Single ad hoc team • Inventory • Staffing, funding, & financing
Treatment & Community Supports	Policy objectives; opportunities to augment support of integrated dual diagnosis services; criminal justice re-entry & diversion; MAT; child/youth specific approach; peer/recovery support services; housing; employment; use of technology in service delivery; emergency preparedness; external partnerships & technical assistance/sharing of best practices incl. separate models & those for dual diagnosis; women's gender specific treatment; problem gambling; program benefit; hospitals (MH)	Rick Tully	• Inform work through survey of field • ID gaps, overlap • Feedback on draft inventory • What does field really need from new agency?
Provider Regulation	Licensure & certification; standards; monitoring tools (IT, communication mechanism w/ providers, etc.); opportunities for improvement; provider support; confidentiality; service definitions for BH; policy interface w/ Medicaid; documentation requirements; key for a better business environment	Anita Lieser	• Streamline, reduce, advocate • Provider-oriented • Blank slate approach • Survey for proper role of agency & objectives; constructive suggestions
State-Local Board Relationships	Statutory reform & requirements; contracts; community plan; board appointments; block grant assurances; AoD standing committees	Tracy Plouck	• What changes will need to be made statutorily? • Collect Board feedback
Fiscal Operations	Funding; payment methods; grants management; incentivizing performance	Beverly Hoskinson Holly Jones	• Line up functions & reporting • Chart of accounts & sequence work • RFA & grant-making consistency • Operationalize other groups' items
External Relations/ Client Involvement	Advocacy; how to support and engage; opportunities for improvement; consumer issues/stigma; communicating with the field; change management	Missy Craddock	• Ideal methods, frequency of communication • Clients' rights services • Inventory of current efforts, including toll free bridge
Evaluation	Information agencies must collect (outcomes & common data sets); federal NOMs; federal relationship; how to relate information back to the field; operationalizing models/principles of ethics of scarcity	Orman Hall	• TBD
Workforce Development	Create a central structure contact in new agency; address workforce development with 1. External/field workers, 2. Recipients of ADA/MH services, and 3. Employees	Vince Conner Mary Miller	• Determine training needs at depts. • Deploy current mgmt. systems
Parking Lot & Implementation Teams	Operationalizing the drafts of the above groups	Don Anderson Jim Lapczynski	• TBD

Overview:

An organized approach to department function development is critical since the departments currently have areas of both alignment and non-alignment across a vast array of policy and operational topics. Using the core philosophies/high value targets as governing principles, the team will engage subject-specific teams to discuss opportunities to align – to the extent appropriate – various areas of policy and operations.

Group commonalities:

- Facilitators should invite subject matter experts as needed and participants will self-select in the group from staff and from the public.
- If your group wants to send out a survey, please coordinate its creation through Sandy Starr.
- Each group needs to create an inventory, using the template that Rick Tully has created.
- Copy Nicole Marx and Latonya White on organization activities. Send them key meeting dates and cc all communication, including document transmittal.
- Each group will create a plan for accomplishments and recommendations, due by the end of August.

Next steps:

- Get leads together to set the tone of what is expected (7/19 meeting).
- At the next charter team meeting the team leads will present for 3-5 minutes on their group framework (7/25 conference call).
- Set up website to be repository of work – each group will have separate pages (7/27 launch date).
- Communication to internal staff (TBD).
- Communication to the field explaining and receiving input (TBD).
- Stakeholder advisory happens through BH Leadership and any other applicable standing groups (dates as needed).